



Byron Bay High School

Parents & Citizens Association

T: 02 6685 8188.

E: byronbay-h.school@det.nsw.edu.au

	Minutes of meeting October 20th 2020 at 7pm
1.	Acknowledgement of Country - Peter Silberberg
2.	Meeting attendees - Janine Marcus, Peter Silberberg, Michelle Pullen, David Giddy, Sarah Aldridge, Richard Whan, Michelle Lowe, Ella Whan, Sarah McGregor, Leah Miles, Lara Cranfield, Therese Mulder, Emma Rolley, Warren Lee (part) - Apologies received from Christine Byrne, Lisa Wentworth
3.	Previous minutes: Janine advised that the Y12 area is still with asset management. Hoping to see the space developed by end of year ready for the start of T1 2021 \$45,000 of compulsory school fees have been paid, and \$105,000 including voluntary contributions. This is approximately 25% of the fees due and includes last year's subject fees still outstanding. The plan is to use School Bytes to email out invoices and pay online to encourage convenient payment of fees. The school will issue another letter to encourage further payments. Janine to check if invoices need to be mailed out again. Parent survey: Peter emailed comments on second draft of school response, Michelle thinks a bit wordy. Comments are invited this week before it goes out in the next couple of weeks. Remaining topics will be included in second half of response. Minutes passed by Michelle Pullen, seconded by Richard Whan
4.	Treasurer's update – Richard Whan - See attached report \$500 was donated for year 12 prizes and \$1500 for the year 12 formal \$8,888.58 in the bank
5.	Waste minimisation - Michelle Lowe A sustainable schools grant of \$15,000 has been received for drought proofing the school, indigenous land care skills and low waste initiative. The school is adopting the National Parks approach with no rubbish bins. Compost bins were launched as part of environment week. This saves @\$14k on waste disposal per year. Work still needs to be done to change habits and educate students about not contaminating the compost. Students are to take their rubbish home to recycle which is not possible at school and saves it going into landfill.

	<p>Ella Whan noted that older students have taken to it better, but the younger students still need to get on board. Michelle noted the canteen does a great job but packaging is an issue, e.g. chip packets, mousse containers with lids that don't fit back on which makes them hard to take home. Michelle is looking at prizes such as lunch boxes as incentives to encourage participation in the waste minimisation scheme. Peter offered that the P&C can help out with money for prizes.</p> <p>Michelle L noted that there will be a stand-alone newsletter outlining all the sustainable initiatives at school. Matcham Caine has contacts in Greenpeace who will analyse the waste reduction of the school as part of a test case analysis.</p> <p>Janine confirmed that funds saved through waste reduction will be useable by the school because their allocation for waste and water can be redirected to something else.</p> <p>Leah noted that the SRC has introduced Bruno the red bin for aluminium cans. It has been a successful trial but more bins are needed. Money collected from recycling the cans can go to SRC. Michelle suggested we might want to look at getting a can bin like the one at Alstonville high which looks like a sculpture, is made out of chicken wire so the contents are visible.</p>
6.	<p>Leaning into learning - Sarah McGregor</p> <p>Sarah advised of a new initiative for publicity and marketing for the school called Leaning into learning. The publicity and marketing group recorded some interviews which were written up by Matcham Caine. They have organised a stall at the farmers market this term selling raffle tickets, printed cards, honey from the ag dept, jute bags and succulents. The stall will be provided free of charge to the school and teachers, students and P&C volunteers are needed to run the stall from 7.30-10.30am on Thursday 19th November. The school can also book students to perform at the market in T1 2021</p>
7.	<p>SRC update - Ella Whan</p> <p>Ella noted there will be a mufti day fundraiser in week 5 to raise money for the y12 area. There will also be more house competitions, a logo competition, a tug of war in week 3, and ping pong in week 4.</p>
8.	<p>Raffle - Michelle Pullen</p> <p>Michelle advised that there have been lots of very generous donations of prizes such as Splendour tickets, movie tickets, restaurant vouchers, air pods, accommodation, indigenous artwork, restaurant voucher for Byron at Byron, Yulis voucher & beer, Stone & Wood beer, hat shop voucher, underwater scooter, Spell voucher. Lara offered a water filter bottle pack as a prize. 30% of funds will go to the SRC, so the SRC can start planning what they would like to spend the money on. Michelle is trying to get everything organised by Friday ready to be uploaded online next week.</p>
9.	<p>Canteen - Emma Rolley</p> <p>Emma has been volunteering in the canteen. It has been a good insight into the canteen operation. She noted she was impressed with the canteen and students but would like to raise a few issues: There is quite a bit of unnecessary food waste, which can be improved with online ordering and order tracking. How do they currently keep track of food wastage and stock? There is a healthy, big menu but lots of options and lots of single use plastics. There are some missed opportunities for sales by running out of stock by second break such as salads or tex mex pies. Currently there is no ability to order online and no printed menus in the canteen. The menu is on the website, but it would be good to have some at the canteen. Online ordering would give information to staff about what the popular items</p>

	<p>are. Pricing seems reasonable. There are lines for different years which works well. There is a long time between breaks from 10.30am-1.20pm. Would be good to get students involved in serving. Leah advised there used to be an SRC roster everyday but it stopped when COVID hit. She will try and get it running again.</p> <p>Janine noted there has been lots of positive feedback about the canteen. Robyn works 7.5 hours per day at \$24/hr running the canteen single handedly and is very invested in the canteen. The menu is wide and varied and ever-changing from Robyn's experience running a café. A y12 hospitality student was in there today gaining experience.</p> <p>Janine noted that online ordering causes issues with the delivery of online orders to students since they are in different classes everyday. Menus can be put up outside the canteen. Michelle has been working through the environmental impact of packaging and making changes. Janine noted the program needs to be a whole school movement, led by the SRC or the newsletter group, looking at options and formulating solutions.</p> <p>Emma asked Ella to ask the SRC for feedback on an online ordering system.</p>
10.	<p>Principals report – Janine Marcus</p> <p>Janine advised that a 2020 conference day was held with 7 different groups learning about study and year 12, understanding the HSC and coping with stress. The students really enjoyed it and learned a lot. Everyone got a jute bag as a gift. A great day.</p> <p>The HSC started today with COVID protocols, but it was a positive vibe and the students were feeling good after paper 1 English.</p> <p>A year 7 2021 film has been put together for primary schools to give them an introduction to the school to compensate for the lack of face to face intro days this year.</p> <p>Kian and Zante Evans, accelerated students in y11, have received nominations for Encore HSC dance.</p> <p>Staffing for 2021: Kirsty Barnet (maths) and Peter Stannich (PE) are leaving and the school is waiting for confirmation from a few other staff.</p> <p>A new initiative for middle and junior students is being proposed, involving a playground designed by Urban Play in Brisbane who have done a few local playgrounds. The playground includes a fitness trail, rope course, balancing beams, monkey bars, jumping pods to encourage safe risk taking and upper body strength. Use by students before school and in break times would encourage movement and PDHPE classes could use them for Ninja type classes. Table tennis tables have been introduced and are very popular. They provide an increased sense of play. A reallocation of playground duties has been necessary but no extra resource is required for supervision. The cost is @\$200k funded by money saved over the COVID period.</p>
11.	<p>Other Business and close</p> <p>Next meeting 17th November at 7pm</p>



Byron Bay High School

Parents & Citizens Association

ABN: 63 887 654 760

T: 02 6685 8188.

E: byronbay-h.school@det.nsw.edu.au

Treasurers report 20 October 2020

Administration account – Reconciliation Report	
Bank account as at 15 September (last report)	10,887.69
ADD deposits	0.89
LESS payments	(2,000.00)
Total funds in bank at 20 October 2020	8,888.58
LESS unpresented cheques	(0.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(0.00)
Total funds as at 20 October 2020	8,888.58

Notes to explain the transactions for the period.

- Deposits
 - Interest \$0.89

- Payments
 - Year 12 Formal \$1,500
 - Year 12 Prizes \$500

- Outstanding Deposits
 - NA

- Outstanding Payments
 - NA

Regards

Richard Whan
Treasurer