



Byron Bay High School

Parents & Citizens Association

T: 02 6685 8188.

E: byronbay-h.school@det.nsw.edu.au

	Minutes of meeting November 17th 2020 at 7pm
1.	Acknowledgement of Country - Peter Silberberg
2.	<p>Meeting attendees</p> <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Michelle Pullen, Sarah Aldridge, Richard Whan, Cristine Byrne, Leah Miles, Lara Cranfield, Therese Mulder, Emma Rolley, Warren Lee (part), Donna Riley (part) - Apologies received from David Giddy
3.	<p>Previous minutes:</p> <p>Janine advised that the Y12 area is still with asset management. The school was asked to nominate projects to receive funds and nominated the agility course, the upgrade of the science blocks and the y12 area. If the projects get picked up in the nomination pool the DoE will co-fund them by providing 60% of the funding. We will know at end of month if the projects have been successful.</p> <p>Peter has asked Tamara Smith to attend a future P&C meeting to discuss possible funding for upgrades of the school. Action: Janine will write a list of things that need doing. It won't happen until the next election cycle, but it is good to identify areas of need.</p> <p>Janine advised that Glenn the asset director got an email about air conditioning the PAC. Only the break-out room has air conditioning at the moment. A representative from TAFE viewed the school and said the PAC was not to code and has since spoken to the assets manager about installing air conditioning.</p> <p>The school has been allocated \$13k in the regional budget for maintenance this year. Some local schools got nothing. The general block learning space needs upgrading as it has exposed brick internally and original desks.</p> <p>Waste management – great article in the Echo this week. Michelle P noted she has investigated a free waste collection for old pens since all the y12s are throwing away all their school stationery. Action: Michelle P will email details to Michelle Lowe. The canteen has a few more packaging issues still to be resolved. Biodegradable plates and cutlery have been introduced. The playground is looking good. Cages have been installed for aluminium can collection.</p> <p>Market stall, Richard, Lisa and Therese will attend the stall 9-11am, Michelle and Sarah will attend 7-9am. Michelle has a print-out of what information needs to be collected to sell raffle tickets. We need to have the ability to take cash. Action: Michelle P will bring a float.</p> <p>Leah advised that house competitions are finishing up and the SRC is selling raffle tickets. Lara and Leah have sponsored a prize for the SRC representative who sells the most tickets. Friday was a mufti day to raise money for the SRC 2021. @\$300 was raised. RUOK day raised @\$600 so it shows staff involvement is needed to raise a high amount.</p>

	<p>Raffle – Michelle P: @\$5k has been raised so far which is halfway to the target. Two weeks to go until Dec 4th when the draw will take place at 10am. We need to increase sales. 30% of funds will go to the SRC. Action: Janine to put in the daily memo to teachers.</p> <p>Michelle P emailed Byron and Bangalow primary schools and Echo, but no response. Action: Janine to send information out to partner primary schools including Newrybar and Coorabell. Action: Janine to email to next year's y7 parents.</p> <p>Action: Janine to look into texting all parents @\$160 cost, to be paid by P&C. Sales information is going out on Facebook. Action: Michelle P to load prizes on FB.</p> <p>Michelle P noted the prize draw involves pressing a button as it is digital, but it is quite exciting to see the list of winners come up. Action: Janine suggested an assembly to see the list come up. Action: Michelle P to make a big cheque to give to the SRC.</p> <p>Canteen – online ordering was discussed with the SRC but is not very popular, but they are keen for menus to be displayed. Action: Janine to print and put up in canteen. Peter suggested a digital screen for the menu. Ballina Coast has a big digital screen. Action: Janine to add to the list of funding opportunities. Emma noted she is still keen for online ordering to be introduced and suggested a trial. Janine noted that it relies on individual students picking up their orders and it needs a majority of students to make a trial worthwhile. The students like the Eftpos system. Robyn's hours are capped and paid at a DoE rate. Action: Emma to speak to Mandy Montalbetti about an online ordering trial and bring a proposal to the next meeting. Janine requested this not be discussed with Robyn in the meantime. Janine asked that the SRC be further consulted once the proposal is tabled. Michelle suggested asking Flexischools how it would work in a high school setting.</p>
4.	<p>TAFE – Sarah gave a brief summary of the TAFE proposal to build a Connected Learning Centre on part of the school playing fields. The discussion of Lot 12 Eols is on the Council's Ordinary meeting agenda for 27/11 as item 16.1 under confidential reports. Action: Sarah to try to register to speak on behalf of the P&C.</p> <p>Janine noted a big thank you for all the investigation done by the P&C about the background to this issue. Janine expressed her gratitude for the P&C doing what they are doing to resolve the issue. Peter thanked the exec team for all their input.</p> <p>Janine noted that 3 primary schools and 2 high schools are being amalgamated in Murwillumbah to create a super school. The schools were aware prior to the announcement.</p>
5.	<p>Parent survey – Michelle P.</p> <p>Michelle has been busy with the TAFE proposal and raffle, so there has been no progress since the last meeting, but is keen to get the response out. The response will be loaded onto the P&C part of the school website. An email will be sent to parents to direct them to the website. Action: Michelle and Janine to get the next group of topics ready for issue.</p>
6.	<p>Treasurer's update – Richard Whan</p> <p>- See attached report</p> <p>\$8,889 in account</p> <p>\$5290 received from raffle to date, less expenses</p>

7.	<p>Principals report – Janine.</p> <p>A wonderful y12 graduation event was held last week which was live streamed to parents. The students were bused to the lighthouse for photos with a nice assembly after. In the courtyard staff and y12 students had a seated dinner, catered by Jo Chef. The students were engaged and there was a great atmosphere. The students seemed to enjoy it and it was less formal than previous years. Michelle P reported a group of parents gathered at the golf club to watch the live stream, with poppers. It seemed like a good solution and was a good night. Janine noted that the live stream set up was not expensive or complicated so the school is looking in to setting this up for other events.</p> <p>A y11 assembly was held the day after the y12 graduation.</p> <p>Elisha was selected for Drama Onstage. Janine is expecting some good results this year. Results will be received on 18th Dec</p> <p>NAIDOC week celebrations included, cooking, basket weaving, indigenous games, artwork, boomerang making.</p> <p>A Remembrance day service was held at the school. It was short but good and was a fabulous whole school event. It has been a busy few weeks with 5 more to go. School planning and timetabling for 2020 and semester 2 report writing are still to be done.</p>
8.	<p>The last meeting of the year has been cancelled in favour of an executive dinner to be held on Tuesday 15th December</p> <p>Action: Sarah to book a table for 12 at 7pm</p>
9.	<p>Other Business and close</p> <p>Next meeting 16th February 2021 at 7pm</p>



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Treasurers report 17 November 2020

Administration account – Reconciliation Report	
Bank account as at 20 October (last report)	8,888.58
ADD deposits	0.83
LESS payments	(0.00)
Total funds in bank at 17 November 2020	8,888.58
LESS unpresented cheques	(0.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(0.00)
Total funds as at 17 November 2020	8,889.41

Notes to explain the transactions for the period.

- Deposits
 - Interest \$0.83

- Payments
 - NA

- Outstanding Deposits
 - NA

- Outstanding Payments
 - NA

Regards

Richard Whan
Treasurer