



Byron Bay High School

Parents & Citizens Association

T: 02 6685 8188. E: byronbay-h.school@det.nsw.edu.au

Minutes of meeting September 15 th 2020 at 7pm	
1.	Acknowledgement of Country - Peter Silberberg
2.	<p>Meeting attendees</p> <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Michelle Pullen, Sarah Aldridge, Richard Whan, Lisa Wentworth, Christine Byrne, Leah Miles, Lara Cranfield, Melinda Campbell, Donna Riley (part) - Apologies received from David Giddy
3.	<p>Previous minutes:</p> <p>Janine acknowledged the great discussion led by Ella Whan about the upgrade to the y12 social area. The roof extension to the general learning block has gone out to tender and involves no disturbance to trees or the concrete slab. This is in a different location to the space presented at the last meeting. This area is between the general learning block and PAC, is visible from a lot of other areas and does not impact other classrooms. Janine has been talking to the assets officer for a while about this project. This year the school has funds for the works. The school is buying a few more banks of computers on wheels (COWS) for different faculties. The 2 new indoor areas being provided are revamped existing areas, not new spaces. Some staff need to be relocated as part of the project. Plumbing and electrical works are planned for a kitchen space and workstations for y12 use. The project cost is @\$50k including laptops. The outdoor space is a sustainable space so if anything goes wrong the DoE maintains it. The space could be used as outdoor learning area if y12 cease to use it. It has been agreed that the senior exec is responsible for maintaining the cleanliness of the y12 space.</p> <p>Arakwal Court: St Finbars has put a note in their newsletter about not parking on the bike crossing</p> <p>Software: The school is following up School Bytes and investigating adding drop down menus on the school website payments section. Janine noted that about 50% of the predicted fees have been paid (@\$60k). Action: Janine to provide further breakdown at the next meeting</p> <p>Minutes passed by Peter Silberberg and seconded by Michelle Pullen</p>
4.	<p>Treasurer's update – Richard Whan</p> <ul style="list-style-type: none"> - See attached report <p>\$521.30 received from Safe on Social ticket sales. Cost to P&C @\$600</p> <p>\$10,887.69 in account</p>

5. Principals report - Janine

The Safe on Social event was fantastic, a good amount of people attended and there was lots of conversation amongst staff and parents afterwards. It was a timely event with Kirra's advice about social media last week. Kirra presents to the school every year but dwindling numbers of parents have attended in recent years. Janine suggested the event be promoted through the P&C in future.

Action: P&C to organise one parent education evening each year.

Suicide of Xavier student. The wellbeing team has been putting strategies in place and organising initiatives to respond to this tragedy. A yr11 wellbeing day was held before the students left for their exams with free Zumba sessions, beach walk and games, an Amazing Race & barbecue. Miss Lowe has been appointed LGBTQI mentor. Lara reported R u ok day raised \$690 raised for the Black Dog Institute. It was a great fun day with good student engagement. Mullets are being grown for a fund raiser by Mr Miles and some students. The Black Dog Institute is coming next term to work with y8 students. Papers have been published recently about play and wellbeing for high school students, how students are acting differently and what we can do for junior and middle students.

Janine noted that Ella Whan hopes to attend future P&C meetings as 2021 captain.

Lara reported that house competitions are being held instead of athletics carnivals, such as running the oval, shooting basketball hoops, a volleyball target competition and it has received a lot of positive feedback. Janine noted that the new score board feeds into the wellbeing and happiness of the school.

Janine reported that HSC students have been through lots of changes this year. The dance, timber and music exams have taken place and students return in week 1 T4 to start exams. The y12 formal is to be allowed with COVID restrictions. The students can get dressed up, the school hall will be decorated and a graduation ceremony will be held. The caterer will provide individually portioned food for students and staff. Parents are unfortunately not allowed to attend as the event is on school grounds. It was too hard to find a local venue that can cater for that number of people and the relevant COVID restrictions within budget. The event will be live-streamed to parents. The school is organising logo bags with goodies from local businesses for y12 to make it special for them.

Janine noted that Donna is working from home, managing students needing additional support, extra funding, distance education, etc. Janine thanked Donna, Leanne and Warren for redistributing work and providing extra support during the COVID period.

There were 2 staff development days at the beginning of this year and the school would like to propose this again for 2021. This would mean Wed 27th and Thur 28th Jan would be staff development days, Fri 29th would be for years 7 and 11 only and everyone else would return on Mon 1st Feb.

6.	<p>Parent survey</p> <p>Janine reported that the school response to the survey feedback was ready but the young suicide that week shifted the focus onto wellbeing instead, and wellbeing information went out in the Breeze. Parents on staff advised that the survey response felt too defensive in light of the improvement in discipline, drugs, behaviour, wellbeing and mobile phone use this year. Michael Marriot is back in school fortnightly, individual mentoring is available weekly and there has not been the same level of incidents as last year. Janine to refashion the response and reissue. Peter asked Janine to issue to the P&C for review. It was agreed that it is important to withhold the response and make sure it is right before issuing in light of Xavier tragedy. Response to include links back to the school website to educate parents about the resources available.</p>
7.	<p>Other Business and close</p> <p>Michelle proposed organising a fund raiser to raise @\$2k to cover formal costs, e.g. raffle. Last year the raffle raised \$15k and the quiz night raised \$5k. A raffle takes 5-6 weeks to set up, tickets could go on sale in Nov just after start of term 4 and be drawn in December. We could aim to get 5 good prizes instead of the 30 offered last year. Michelle to start finding prizes and send out a letter to parents asking for prize donations. Chris Byrne and Melinda Campbell offered to help.</p> <p>Leah suggested that the raffle could be drawn and announced at the green and red Christmas mufti day in term 4. The date was set for Friday 4th Dec. Action: Michelle to revamp the flyer from last year's raffle to encourage ticket sales.</p> <p>Last time 30% of the money was given to the SRC for the bubbler. It was agreed to donate the same this year. This helps the SRC get involved and sell tickets. SRC can suggest prizes. Donna suggested the money raised 'thermometer' is put in the office window so students can see how much money has been raised.</p> <p>Michelle noted that her daughter is studying design and tech and there is nowhere to store big objects made in the workshop. Janine advised that some machinery is obsolete but it is complicated to get it removed from school, but this is being investigated to free up more space for storage.</p>
8.	<p>Next meeting 20th October at 7pm</p>



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Treasurers report 15 September 2020

Administration account – Reconciliation Report	
Bank account as at 18 August (last report)	10,365.46
ADD deposits	522.23
LESS payments	(0.00)
Total funds in bank at 15 September 2020	10,887.69
LESS unpresented cheques	(0.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(0.00)
Total funds as at 15 September 2020	10,887.69

Notes to explain the transactions for the period.

- Deposits
 - Safe on Social Ticket Sales \$521.30
 - Interest \$0.93

- Payments
 - NA

- Outstanding Deposits
 - NA

- Outstanding Payments
 - NA

Regards

Richard Whan
Treasurer