



Byron Bay High School

Parents & Citizens Association

T: 02 6685 8188. E: byronbay-h.school@det.nsw.edu.au

	Minutes of normal meeting July 21st 2020 at 7pm
1.	Acknowledgement of Country - Peter Silberberg
2.	<p>Meeting attendees</p> <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Michelle Pullen, Sarah Aldridge, Richard Whan, Donna Riley, Angelica Cayzer, Therese Mulder, Sarah Aldridge, Frank Stewart (part), Emma Rolley (part) - Apologies received from David Giddy
3.	<p>Minutes of previous meeting</p> <p>Minutes passed by Peter Silberberg, seconded by Richard Whan</p> <p>Arakwal Court feedback: Parking better with new layout. Visibility on pedestrian / bike crossing difficult when traffic heavy exiting car park. Action: Janine to add note in newsletter asking parents to keep clear of the crossing. Janine to provide advice about crossing to students as part of the new bike exit routine. Janine to contact Council about making pedestrian</p> <p>Air conditioning now installed in every teaching space. Funding not received from cooler classrooms grant program. Excess funds resulting from cancelled excursions due to COVID were used, cost @\$70k. School will fund ongoing maintenance. General learning block air conditioning maintained by DoE. New units in teaching spaces are heavy duty and should last 10 years. Money included in budget for maintenance. Solar panels have reduced electricity bills so maintenance manageable with funds from DoE.</p> <p>There may be excess funding again next year if overseas excursions do not go ahead. Other projects carried out: Basketball courts resurfaced, paths refinished, fence erected around oval, gates to be installed soon.</p> <p>School fees. Invoices issued by mail yesterday. Subject fees halved for second half of the year due to COVID. Voluntary fees at normal rate. No due date for payments because payment is voluntary. Over last 3-4 years @40-50% of parents have paid, P&C would like this to be @80%. Currently no way to issue electronic invoice or individualised online payment because software supplied by DoE does not offer this functionality. Actions: P&C supports school investigation into third party software to allow electronic issuing of invoices and online payments. P&C to draft letter to parents to encourage payments, include hyperlink to school website payment section. Michelle to send letter for executive review.</p> <p>Canteen structure has changed in last 12 months: Students have been helping in canteen and changes have been made to the way students wait and are served. Janine: Robyn is running canteen really well, lots of on onsite cooking and baking. Employed extra staff member as students can't work during COVID. Two EFTPOS machines, menu changed.</p>

	<p>Conversations ongoing about going cashless but would need to introduce online ordering system first. Canteen received five star rating from Council after spot inspection.</p> <p>Action: P&C agreed not to pursue increased role in canteen at the moment but will review again later in the year.</p>
4.	<p>Treasurer's update – Richard Whan</p> <ul style="list-style-type: none"> - See attached report - P&C federation membership due, cost @\$1,100 similar to last year. Includes association insurance. P&C approved the expenditure. - Fundraisers for this year to be discussed at the next meeting - Janine asked that if anyone hears of any grants, please bring to next meeting. Income from grants will reduce the need for fundraising.
5.	<p>Principal's report</p> <p>A strange year so far! Thanks to teachers and parents for supporting the school during the uncertainty. Heart-warming working with staff who are always willing to help school families in need during the COVID crisis. Students are happy to be back at school. Reinvigorated house system and competitions during term 2. An electronic scoreboard has been ordered to encourage friendly competition.</p> <p>Staff development day yesterday was very positive. Year assemblies in school today. Staff ready to change back to remote learning if required. Thanks to parents for communicating with school about remote learning experience. Currently in a new planning cycle ('situational analysis') from now until the end of term 1, 2021. Will ask for P&C feedback to inform the school plan for the next 4 years.</p> <p>Byron Theatre has offered the school a big screen. Quote being obtained to hang screen in drama room. Amazing asset for school. Could look at showing films for movie nights as fundraising opportunity.</p> <p>Teachers in a good place heading into term 3.</p> <p>Kira Pendergast happy to run an online event addressing online security. Parental gatherings not allowed on school premises for the foreseeable future. Could approach Byron Theatre who can host @55 people at the moment. Could run more than 1 evening if lots of people want to attend. Could use it to cover costs and possibly fundraise if entry tickets sold. Kira has suggested running an event for parental online behaviour. Janine to contact Kira, and email Peter Silberberg, copied to Michelle Pullen and Emma Rolley.</p>
6.	<p>Other Business and close</p> <ul style="list-style-type: none"> - New members to send email addresses to Peter Silberberg for inclusion on the circulation list. - Thank you to Janine and the staff for all the work transitioning to remote learning and other initiatives during these uncertain times. - Discuss feedback from parent survey at next meeting. - DoE unlikely to change its advice on parents being allowed on school sites anytime soon - Year 10 subject selections going online with videos, link to be sent to parents. Trialling Zoom conferences for students and parents to choose teachers. This is an experiment to see how it works before deciding on mechanism for parent teacher meetings. - P&C meetings to be on Zoom for the time being. Attendance on Zoom lower than face to face meetings. Hopefully the momentum of last year will continue even over Zoom.

	Next meeting 18 th August at 7pm (3 rd Tuesday of the month)
--	--

	<p>Byron Bay High School Parents & Citizens Association</p> <p>ABN: 63 887 654 760 T: 02 6685 8188. E: byronbay-h.school@det.nsw.edu.au</p>
---	---

Treasurers report 21 July 2020

Administration account – Reconciliation Report	
Bank account as at 18 February (last report)	12,545.95
ADD deposits	5.17
LESS payments	(0.00)
Total funds in bank at 21 July 2020	12,551.12
Total of bank statement as at 21 July 2020	12,551.12
LESS unpresented cheques	(0.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(0.00)
Total funds as at 21 July 2020	12,551.12

Notes to explain the transactions for the period.

- Deposits
 - Interest \$5.17

- Payments
 - NA

- Outstanding Deposits
 - NA

- Outstanding Payments
 - NA

Regards

Richard Whan
Treasurer