



BYRON BAY HIGH SCHOOL

Parents & Citizens Association

Broken Head Road
Byron Bay, 2481

Phone: 02 66858 8188
Fax: 02 6685 8119

Minutes Tuesday October 15 2019

1.	Acknowledgement of Country by Peter
2.	<p>Meeting attendees.</p> <ul style="list-style-type: none"> - Janine Marcus, Warren Lee, Peter Silberberg, Michelle Pullen, Richard Whan, Tonia Leckie, Mandy Montalbetti, Dylan and Cynthia Johnson, Chris Byrne, Lisa Wentworth, Georgia Laddin, David Giddy, Sarah Aldridge - Apologies; Amy and Matt Blackham
3.	<p>Minutes previous meeting</p> <ul style="list-style-type: none"> - Minutes passed by Lisa Wentworth and seconded by Georgia Laddin
4.	<p>School canteen</p> <ul style="list-style-type: none"> - Janine reported the eftpos machine is working and 2 students are on break time roster. Janine noted that it has only been in place for 2 days so feedback will be reported in a couple of weeks. - The SRC meeting agenda this week is to obtain student feedback on behaviour in the queue, 3 lines and year 12 privilege. - Janine also noted the new bubbler has been installed but not yet plumbed in, not yet chilling water. - Lisa noted that it is good that the canteen is run by the school community and not by an outside third party
5.	<p>Arakwal Court Update</p> <ul style="list-style-type: none"> - Janine report: tenders are closed and a contractor has been chosen. The tender will be put before Council at a meeting on 24/10 for approval. Construction is scheduled to start 12/11, finishing in January. - Janine will bring the plan for the new layout to the next meeting. The parking layout is a result of the last survey. - Janine reported that she is seeking funds for a fence around the oval and will report back.

	<ul style="list-style-type: none"> - Janine will assist in coordinating communication to the parent body in regards to parking and drop off, during construction.
6.	<p>Parent Survey</p> <ul style="list-style-type: none"> - The questions were discussed and wording agreed for questions relating to parental engagement with P&C and better communication between school and parents / caregivers. - It was suggested that it be communicated that parents /caregivers can still be involved in fund raising, helping etc if they are not on the P&C and that P&C meetings are only 1.5hours, to encourage greater participation. - An extra question was added relating to the mechanism for offers of input into the school. - Michelle will format survey ready for issue. It was agreed 2 weeks is sufficient to get replies and reminders will be sent out after 1 week. The data will be collated and presented at the next P&C meeting. - Actions completed as a result of last survey: Arakwal Court improvements, air conditioning, school uniform shop, mobile phone usage. - The ease of use of the Parent Portal was discussed as part of the communication between school and parents / caregivers. Janine noted that it is run by Central and is part of a broader suite of software that is well regarded within the school, although it was agreed the parent Portal is not well liked by parents. The school regularly gives feedback to Central about the software and Janine will provide feedback about this issue. After the survey results we may look at this further, pending the results.
7.	<p>School uniform:</p> <ul style="list-style-type: none"> - Michelle noted some discontent with School Locker not providing pop up shops in school as promised and charging parents for postage for uniform items. It was noted that sizes of all uniform are kept in school office for students to try on. The plain blue cap trialled has not been popular but is also not being promoted by School Locker when parents ask if there is a school hat. School to contact School Locker. - Mandy noted that the primary school is migrating to hemp clothing and the company has been really helpful. Mandy to provide Janine with contact.
8.	<p>Treasurer's update and incoming correspondence – Richard W</p> <ul style="list-style-type: none"> - See attachment; Current balance \$17,266.66 - A monetary contribution of \$1500 was provided for the year 12 formal and \$500 was donated for prizes on Assembly presentation day.

	<ul style="list-style-type: none"> - The options for increasing the interest earned on funds were discussed (term deposits etc) but Richard noted that access to funds is important, although there is transparency about when expenditure will be required, and the limited nature of the funds make terms deposits less attractive than for larger sums.
9.	<p>Principals report – Janine</p> <ul style="list-style-type: none"> - The Year 12's had a conference with workshops focusing on HSC Expectations, Assessment Task requirements, careers, mental health, university entry and scholarships, healthy lifestyles, alcohol and drugs counselling. It was well received and seemed to communicate the seriousness of year 12 and expectations to the students. - As of next year the school will be starting a similar concept for every year group. That is, there will be an entry day per year group at the start of the new academic year with workshops and a barbeque.
10.	<p>Other Business and close –</p> <ul style="list-style-type: none"> - David raised the issue of the school being at or below national average in NAPLAN, particularly in English and wondered if this had been raised by other parents. Janine advised not. A discussion was held about the structure of NAPLAN and the difference between this and the HSC. The school does not teach to NAPLAN and this may account for the statistics. David suggested this may need to be communicated to parents if this issue is raised through the school survey. - Next meeting 19 November at 7pm in school library



BYRON BAY HIGH SCHOOL Parents & Citizens Association
 ABN ~ 63 887 654 760
 PH ~ 02 66 858 188

15 October 2019 Treasurers Report

Administration account – Reconciliation Report	
Bank Account as at 17 September 2019 (Last report)	17, 266.66
ADD Deposits	.. 1.46
LESS Payments	(2,000.00)
Total funds in bank at 15 October 2019	15, 268.12
Total of bank statement as at 25 October 2019	.. 15, 268.12
LESS Unpresented cheques	0.00
PLUS Outstanding deposits	.. 0.00
LESS Outstanding payments	0.00
Total funds as at 17 September 2019	.. 15, 268.12

Notes to explain the transactions for the period.

Deposits	Interest	\$1.46
Payments	Year 12 formal	\$1,500.00
	Year 12 prizes	\$500.00

Outstanding Deposits NA

Outstanding payments NA

Regards
 Richard Whan
 (Treasurer)