



Byron Bay High School

Parents & Citizens Association

2 Arakwal Court Byron Bay NSW 2481
 w: www.byronbay-h.schools.nsw.edu.au
 e: byronbay-h.school@det.nsw.edu.au
 t: 02 6685 8188

Minutes of meeting Tuesday August 17th 2021 at 7pm	
1.	Acknowledgement of Country - Peter Silberberg
2.	Meeting attendees <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Michelle Pullen, Lara Cranfield, Wandy Hochgrebe, David Giddy, Warren Lee, Richard Whan, Hanson Jeong, David Silcock - Apologies received from Sarah Aldridge, Natasha Welsh, Emma Rolley, Gabe Cramb, Jane Stanton Gillan
3.	Previous minutes <p>Agility course has been delayed and will hopefully be ready by 2022.</p> <p>The Yr 12 study area just requires some landscaping and furniture. The current Yr 12 may get a few weeks of use and will be doing the official opening and ribbon-cutting.</p> <p>Waiting for samples of the hemp uniform</p>
4.	Treasurer's report <p>See report attached</p>
5.	SRC update – Lara Cranfield
6.	Principal's report
7.	Lighthouse assessment procedure <p>Due to COVID restrictions prohibiting the usual Yr 7 Lighthouse Class Applications, Janine and the executive team have used the opportunity to revise the system to allow for a more inclusive approach that considers individual merit and interests. The whole Yr 7, 2022 cohort will start the school year with an Induction week that includes;</p> <ul style="list-style-type: none"> - Individual interview with teachers - Numeracy and Literacy online check-ins - Critical Thinking check-in - Sporting activities - Social activities <p>The Induction week is proposed for subsequent years, and a single Lighthouse Class, which sometimes is confused with the Lighthouse Awards, will not continue.</p>



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8.	<p>Fundraising</p> <p>As there are so many restrictions and uncertainties due to COVID the Fundraising committee will brainstorm ideas for Term 4 to present at the meeting in October.</p>
9.	<p>Curriculum review final report</p> <p>Communication:</p> <ul style="list-style-type: none"> - improve consistency - scope and sequence for Jali Group - what language courses are available, also Indigenous languages - consistency with online learning platforms for teachers and students <p>Timetable:</p> <ul style="list-style-type: none"> - lack of continuity - not seeing students as regularly during the week and the potential impact of missed lessons - challenges for some students in maintaining concentration/engagement over 80 minute periods - further professional development for teachers - semester model - 7 day rotating timetable; advantages and disadvantages, most stakeholders support the 7-day timetable <p>Curriculum:</p> <ul style="list-style-type: none"> - Majority felt BBHS provided a broad and generally suitable curriculum through the taught, cultural and informal curriculum opportunities provided. - increase the range of languages available - communicating with parents the teaching approach in regard competencies in literacy and numeracy - re-introduce and further develop STEM program - integrating Mindfulness program for students and teachers <p>Pedagogy:</p> <ul style="list-style-type: none"> - Reviewing the number and design of assessment tasks in the junior school - assignment feedback is timely - formative assessment seems adhoc, consider a whole-school consistency - improving student agency <p>The report is now with the school and is being considered.</p>
10.	<p>Other business and close</p> <p>Next meeting 19th October 2021 at 7-8.30pm</p>



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Treasurers report 17 August 2021

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Administration account – Reconciliation Report	
Bank account as at 20 July (last report)	19,251.36
ADD deposits	0.00
LESS payments	(1,968.00)
Total funds in bank at 20 July 2021	17,283.36
LESS unpresented cheques	(0.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(4,090.90)
Total funds as at 20 July 2021	13,192.46

Notes to explain the transactions for the period.

- Deposits
 - NA

- Payments
 - Homework Club \$1,000.00
 - P&C Federation Membership and Insurance \$868.00
 - Student Assistance (basketball) \$100.00

- Outstanding Deposits
 - NA

- Unpresented Cheques
 - Student Assistance (cross country - cancelled) \$100.00 (to be cancelled)

- Outstanding Payments
 - Year 12 Raffle (holding for SRC) \$4,090.90

I may have misunderstood the amount we had agreed to contribute to the Homework Club. I gave the school a cheque for \$1,000 before seeing the draft minutes that indicated we had agreed to contribute \$1,080. (2 tutors x 2 hours x \$45 x 6 sessions) We can top that up with another payment.

P&C Federation membership and insurance components were disaggregated this year. We have paid the membership and insurance for association and voluntary workers. This cost a total of \$868 (compared to \$1,026 last year). Other elements that have traditionally been in the package – general property and cash (eg theft of collection buckets etc) – have not been renewed. These would cost \$110 for cover of up to \$5,000 on either. There is the option also



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to take out fidelity insurance (against fraud) of up to \$10,000 for around \$200 pa. Our federation membership includes public liability insurance of up to \$50 million.

We have received a request for \$1,500 assistance for Year 12 Formal. We agreed to \$1,500 last year. The P&C also traditionally contributes \$500 to the year 12 end of year prizes.

The \$4,090.90 from the Year 12 raffle will also be transferred to the school bank account.

We are still to have Lisa included as a signatory to the Westpac bank account and will do this over the coming month if that suits Lisa.

Regards

Richard Whan
Treasurer