



Minutes of meeting Tuesday October 19 th 2021 at 7pm	
1.	Acknowledgement of Country - Peter Silberberg
2.	<p>Meeting attendees</p> <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Michelle Pullen, Sarah Aldridge, Wandy Hochgrebe, Richard Whan, Leah Miles, Viv Fantin, David Giddy, Therese Mulder (part) - No apologies received
3.	<p>Previous minutes</p> <p>Agility course construction planned to go ahead in Christmas holidays.</p> <p>Y12 area is up and running. Handover next week from this year's Y12 to new Y12. Outdoor furniture arrives in a month. Interim furniture has been re-purposed from other areas of the school. Fridge, sink, tea making facilities, table, benches etc are available in the indoor space. Maybe add bean bags, study desk etc depending on student needs.</p> <p>Hemp uniform: no update. Waiting for more info from hemp company. Leanne in admin team has followed up by email and telephone.</p> <p>POST MEETING NOTE: manufacturer has advised that the samples are nearly ready. They have been waiting for a special dye colour for the collars. Once this is done the samples will be checked and sent to the school. The special dye colour will not affect final production times.</p> <p>Y7 2022 application programme. An orientation day will be held at the end of this term for students with enrolment for 2022 only (change from normal due to COVID restrictions. Normally no enrolment needed to attend orientation day). 123 students enrolled so far, great number. First week of inductions for next year is in the planning stage,</p> <p>Curriculum review: Over next 5 weeks staff executive will review one topic at a time. This week's topic is communication.</p> <p>Minutes were passed by Richard, seconded by Wandy</p>



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<p>4.</p>	<p>Treasurer's report</p> <p>See report attached</p> <p>The SRC money has been transferred back to SRC. \$500 has been donated to Y12 prizes. \$1500 to be paid for Y12 formal now that it is going ahead again. Cross country has been postponed but if it is cancelled the funds will be cancelled. Contribution to homework club was made but club could not be held because of lockdown. Janine advised that online assistance was provided during lockdown incurring costs. P&C funds to remain for this purpose.</p> <p>Lisa has been added as a signatory on the Westpac account.</p> <p>This time last year we had received funds from raffle of @\$11k. We have spent less this year but raised less. See fund raising item below.</p>
<p>5.</p>	<p>Principal's report</p> <p>Fantastic to be back for term 4. Students slightly out of routine after lockdown. Meeting students at gate as they enter school, talking about uniform and masks. The new gates are working well and have been fantastic for greeting students at controlled points. Good to know who is coming on site, especially since anyone who is contracted to work on building work on site needs to be double vaccinated. The timber and metalwork rooms have been refurbished and safety aspects upgraded. Concreting at back of school has been carried out as preventative maintenance to replace unsafe paving. The roof to the general learning block is out to tender for maintenance to repair leaks. Work is due to start after HSC exams and will go through the Christmas holidays. The construction of the agility course will also occur during the holidays. In addition there is ongoing general work for electricians and plumbers. The gates have been good to check all contractors coming on site.</p> <p>The school is still operating under level 3 restrictions so no sport, assemblies, gathering outside classrooms permitted. Masks are being worn in classrooms. Students have been brilliant about mask wearing. If the school moves to level 2 then it will open up more but there is no DoE guidance on eat triggers a move to another level and it is not in step with general population restrictions.</p> <p>Great to be back despite restrictions. School feels great. An ourdsoor Y12 gathering will be held at the end of this week to hand out portfolios. The Bangalow Bowlo is the venue for the Y12 formal. Big thanks to Michele Lowe and Deanna Farrell for organising it.</p> <p>There is no data collected by DoE on vaccination rates of students. The school will lose staff over the double vaccination requirement after 8th Nov. Temporary staff will be more affected than permanent staff, and this will have an impact on the school. There are not a lot of casual teachers in this area. Ballina and Mullum Highs both also needing temporary teachers, and there are not many staff to fill the positions. This shouldn't affect students in term 4 because once the Y12s leave there is extra teaching capacity, but it may have an impact next year.</p>



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	<p>Ballina Coast High and Ballina primary schools were closed in the last 2 weeks for COVID cleaning after positive cases were on site. Some casual teachers are isolating after being at Ballina High. If Y12 students have to isolate due to COVID they have to complete the illness and misadventure form, which is the same process as any normal illness. If a student cannot sit the exam NESA formulates an exam mark based on school marks. If the school needs to relocate the HSC would be moved to Byron primary hall as the first alternative exam location or Mullum High hall if necessary. Janine met with Shirley Graham (Head of exams) this week to discuss exam protocols.</p>
6.	<p>SRC report</p> <p>Captains did videos for FB page for student voting since lockdown prevented face to face speeches. The SRC couldn't do Jeans for Genes day because of lockdown. The SRC nominations are being started now. The SRC has had 2 meetings this term. The new captains are Tom Simpson and Finley Connors with Louis Trisley and Kate Giddy as vice captains. Rex and Sophie are the executive. The P&C congratulates the captains. Janine noted that they are a good group of individual leaders.</p>
7.	<p>Fundraising</p> <p>The trivia night will be held off-site at the golf club on Thursday 2nd December for 100 people max. Restaurant set menu \$30 pp. Tickets \$50pp to raise \$2000 for the P&C if all tickets are sold. The raffle will be drawn on the night and will run from Nov 11 to Dec 2. Also there will be prizes to be won on the night. Lara Cranfield's partner Brad is a quiz master and will run the quiz night. Michelle is about to start the raffle process with an email to the school community and local businesses. The event money raised will go to the P&C and 30% of raffle funds will go to students. There will be an option to donate extra money to the P&C when buying tickets. Richard to investigate options for paying on the night electronically. Michelle to send out a save the date email. Michelle to organise Eventbrite for tickets sales. Name of raffle: Love our School. Janine to think up trivia questions about the school.</p>
8.	<p>Air quality</p> <p>Sarah raised air quality concerns in classrooms and the possibility of providing air filtration to remove air borne particles such as COVID 19 and also pollen, dust mites etc affecting asthma and hay fever sufferers. There are 2 methods of determining / improving air quality in the absence of a ducted ventilation system:</p> <ol style="list-style-type: none"> 1. Purifying the air with High Efficiency Particulate Air (HEPA) filters which are used in hospitals and aircraft to filter out tiny particles in the air including airborne virus particles. These improve the air quality in the room and have other benefits such as reducing allergies associated with dust mites, asthma etc. These filters vary in price and can be bought as stand-alone units. Some have coloured lights which signal whether the air



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	<p>quality is good, bad or mediocre. They were mandated in New York schools prior to their re-opening.</p> <p>2. Monitoring CO2 levels in the room. This is a lower tech method and does not improve the air quality in the room but monitors levels of CO2 and uses that as an indicator of poor air quality (and a higher likelihood of spreading airborne viruses). The units sound an alarm / flash a red light when the air quality is poor and ventilation needs to be increased.</p> <p>Janine noted there are 36 classrooms plus 2 demountables plus gym and PAC</p> <p>It was agreed that this is an issue that should be addressed to safe guard the health of students and staff. An audit of the classrooms is needed quickly, with details of the ducted A/C system in the ground floor of G block and the level / cost of maintenance of HEPA filters. Sarah to send a list of questions to Janine and the response will form the basis for a written submission to the DoE / NSW Gov to supply HEPA filters for all classrooms.</p>
9.	<p>Other business and close</p> <p>Next meeting November 16th 2021 at 7-8.30pm. Last meeting of the year.</p>



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Treasurers report 19 October 2021

Administration account – Reconciliation Report	
Bank account as at 17 August (last report)	17,283.36
ADD deposits	0.00
LESS payments	(4,590.90)
Total funds in bank at 19 October 2021	12,692.46
LESS unpresented cheques	(100.00)
PLUS outstanding deposits	0.00
LESS outstanding payments	(1,500.00)
Total funds as at 19 October 2021	11,092.46

Notes to explain the transactions for the period.

- Deposits
 - NA

- Payments
 - Year 12 Raffle (holding for SRC) \$4,090.90
 - Year 12 EOY Prizes \$500.00

- Outstanding Deposits
 - NA

- Unpresented Cheques
 - Student Assistance (cross country - postponed) \$100.00

- Outstanding Payments
 - Year 12 Formal \$1,500.00

The P&C made a \$1,000 contribution to the Homework Club just prior to the last lockdown. This could be carried over to next year.

Lisa is now also a signatory to the Westpac bank account.

Regards

Richard Whan
Treasurer