



Byron Bay High School

Parents & Citizens Association

T: 02 6685 8188. E: byronbay-h.school@det.nsw.edu.au

Minutes November 19th 2019	
1.	Acknowledgement of Country - Peter Silberberg
2.	<p>Meeting attendees</p> <ul style="list-style-type: none"> - Janine Marcus, Peter Silberberg, Kai Connell, Sarah Aldridge, Richard Whan, Mandy Montalbetti, Lisa Wentworth, Matt Blackham, Amy Blackham, Terese Mulder, Kelly Todoroska, Warren Lee. - Apologies: Cynthia & Dylan Johnson, Kate Gittens, Chris Byrne, David Giddy, Tonia Leckie
3.	<p>Minutes previous meeting – Peter Silberberg</p> <ul style="list-style-type: none"> - Minutes passed by Richard Whan and seconded by Mandy Montalbetti <p>Updates from minutes:</p> <ul style="list-style-type: none"> - School canteen: SRC have been making suggestions to teacher’s executive meeting: separate junior & senior students into 2 lines with second eftpos machine, move steel poles for new lines for trial run, year 12 priority will probably not be needed once 2 lines established. Roster for student helpers has been good. - Arakwal Court: Janine has met with contractors, Council and school assets committee. Plan of works and programme presented to meeting. Works due to start in December with mainly night works, with completion in January. - School uniform: Mandy gave Janine info about hemp uniforms from primary school
4.	<p>Air conditioning - Kai Connell</p> <ul style="list-style-type: none"> - Great to have air conditioning in some classrooms. Inequity between students taking different subjects with some classes air conditioned and some not. Going between classrooms with and without heightens discomfort in unconditioned classrooms. Lack of productivity in hot classrooms, discomfort affects students’ choice of subject. - E block (science) being refurbished soon. Would be good to get ducted A/C at same time. - The air conditioning installed in last 12 months was paid for by combination of BBHS money from the building fund and P&C fund-raised money at a total cost of approx \$140k. 123 solar panels (33 KW) have been installed to offset the electricity use - Janine: On waiting list for government funding. Don’t currently have the funds to self-fund air conditioning. G block funded by community funding because hottest part of school. Have applied to government for every room to be air conditioned but no idea when or even if, it will happen. First round of funds only just getting rolled out now, BBHS not in this round of funding. Approx 70% of classrooms already airconditioned. 5 classrooms plus staff room in science block not air conditioned. - Janine to refer back to priority list to ensure classrooms in most need get A/C first. - Janine to ask asset manager to get costings for air conditioning to science block. Peter to approach Tamara Smith and Ben Franklin for advice on getting funding sooner.

5.	<p>Timetable adjustment proposal – Janine Marcus</p> <ul style="list-style-type: none"> - Current timetable: 7 day rolling timetable, 6 periods in a day, assembly on Tuesday, years 11 and 12 leave early on Wednesday, years 7-10 sport. - Current strategic teaching focus on mentoring, senior culture, sport as a mandatory subject. Teachers working with Ballina, Mullum, Alstonville high schools to share knowledge. Research has shown that deep and narrow learning with a break between subjects is more beneficial than shorter lessons with no break. - Proposal is for four 75/80 minute periods per day instead of 6. Yarn-ups on Tuesday to encourage cross-year mentoring. Sport in middle of day on Wed for years 7-10 and year 11 and 12 would have senior study. Finish school 3.20pm to allow time to get to buses, currently a bit of a rush for students on the early buses. Semesterisation and 7 day rolling programme do not change. - Feedback: looks interesting, but some concern around short breaks.
6.	<p>Parent Survey – Peter Silberberg</p> <ul style="list-style-type: none"> - 114 responses, quite good response rate - Q1 What deters you from attending meetings? Lack of time, distance to travel, looking after children. - Q2 What is your preferred time of meeting? Agreed to be revisited at AGM in Feb. - Q3 What projects would you like P&C to implement? Deferred to next meeting - Q4 How would you contact school? Email, phone, go to office. - Q5 Two-way comms with school? Lots of positive feedback and good suggestions. Ideas for discussion: FAQs on website as a quick point of reference for most important information, all teachers to email out assignments, teachers to use Google calendar for assignments and deadlines, teacher emails to be provided to parents, Parent Portal to be explained to new parents/carers. - Some information requested by respondents is already available on the website, e.g. roles and responsibilities (https://byronbay-h.schools.nsw.gov.au/supporting-our-students/student-wellbeing.html) but possibly needs to be made more accessible.
7.	<p>Treasurer's update – Richard Whan</p> <ul style="list-style-type: none"> - See attached report
8.	<p>Stymie anti bullying reporting system – Warren Lee</p> <ul style="list-style-type: none"> - Some hoax reports received, but some good leads on information, especially cyber bullying incidents with attached screen shot. Good for students who don't want to report incidents face to face. Reports coming from a third party. Students also still reporting to office. - Some reports of drug use or concern about friends using drugs. Getting more information than before Stymie. - Police have been working well with the school, including visiting school once a month at lunchtime to meet students and break down barriers. This has been a positive experience for students and well received.
9.	<p>Other Business and close</p> <ul style="list-style-type: none"> - Next meeting 17th December 7pm in school library



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Treasurers report 15 October 2019

Administration account – Reconciliation Report	
Bank account as at 15 October 2019 (last report)	15,268.12
ADD deposits	183.49
LESS payments	(0.00)
Total funds in bank at 19 November 2019	15, 451.61
Total of bank statement as at 19 November 2019	15, 451.61
LESS unpresented cheques	0.00
PLUS outstanding deposits	(0.00)
LESS outstanding payments	(0.00)
Total funds as at 19 November 2019	15, 451.61

Notes to explain the transactions for the period.

- Deposits
 - Byron market collection bucket \$182.20
 - Interest \$1.29

- Payments
 - NA

- Outstanding Deposits
 - NA

- Outstanding payments
 - NA

Regards

Richard Whan
Treasurer