

DE International



Your future
begins today



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Temporary Residents Program

Procedures to enrol temporary residents into NSW government schools

A group of approximately 15 people, dressed in dark blue or black uniforms, are standing on a steel bridge structure. They are all raising their arms in a celebratory gesture. In the background, the Sydney Opera House is visible on the left, and the dense city skyline of Sydney is on the right. The water of the harbor is a deep blue, and the sky is clear and bright.

Event date: 21 November 2018
Presenter:

Agenda

- Different programs where temporary residents may go to school
- Role of the Temporary Residents Program
- What is a visa, and what are the different types of visas
- Conditions of enrolment for temporary residents
- How to identify the residency status of a student
- Types of identity documents and travel documents
- How does a school enrol temporary resident students
- ERN data entry for temporary residents
- Education fees and exemptions
- DE International website
- Our contact details if you ever need help 😊
- Q&A

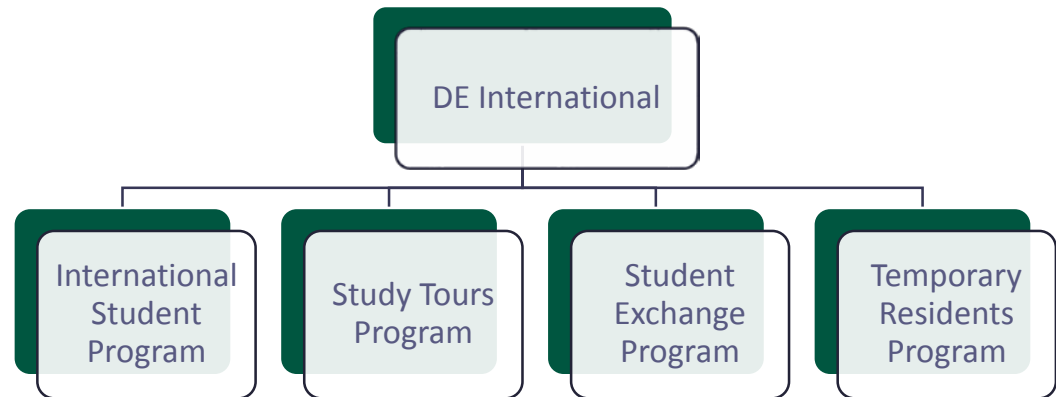
Study options for temporary residents

Temporary residents may attend a New South Wales government school via:

NSW DoE
Preschools

Community
Detention

Sister-School
Arrangements



Temporary residents in: DoE preschools

- The Department of Education operates 100 preschools within New South Wales public schools. For more information, contact Early Learning Coordinator on 9266 8165.
- The Temporary Residents Program does not administer the enrolment of temporary residents into DE operated preschools. Temporary residents do not require an *Authority to Enrol* to enrol into a preschool or early intervention class, but they do require an *Authority to Enrol* to enrol into kindergarten.
- ***Before a temporary resident student transfers from preschool to kindergarten, the student requires an Authority to Enrol from the Temporary Residents Program.***

Temporary residents in: Community Detention

- The Community Detention Program enables unaccompanied minors and vulnerable family groups to be relocated from immigration detention facilities into community accommodation.
- Children in Community Detention have not yet had a decision made about their application for residence in Australia and generally do not have a visa. Children in community detention without a visa, apply to enrol in school through Equity Education.
- Children in community detention who are subsequently issued with a visa must then apply to the Temporary Residents Program.
- For more information, Equity Education on 9244 5837.

Temporary residents in: Sister school arrangements

A sister-school relationship is a voluntary agreement between two schools to engage in reciprocal activities for educational benefits of students and staff in the participating schools.

- Visits from sister schools are limited to 3 weeks
- Visits must be reciprocal (balanced visits each way)
- No money transfers permitted
- No agent involvement permitted

If you are interested, approached, or already engaged in a sister-school arrangement, please check the guidelines for schools at:
<https://education.nsw.gov.au/policy-library/policies/overseas-students-and-visitors>

Or contact the Study Tours Program for advice on
1300 300 229 (then option 3).

DE International International Student Program

This program is available to students who are the principal holders of student visa subclass 500P or 571P and are studying in the schools sector.

Telephone	1300 300 229 (then option 2)
Email	isc@det.nsw.edu.au
Website	deinternational.nsw.edu.au

DE International Study Tours Program

This program arranges group visits by students or adults to NSW government schools. Groups arrive on a visitor visa.

Any visit from an overseas school, agent or organisation must be registered through the Study Tours Program.

DE International is always looking for new schools to host overseas groups.

If you are interested, contact the Study Tours Program

Telephone 1300 300 229 (then option 3)

Website deinternational.nsw.edu.au

DE International Secondary Student Exchange Program

- This is a reciprocal program. Students from other countries enrol as full-time students in NSW secondary schools. Similarly, students from NSW can enrol full-time, in a recognised course of study in an overseas school.
- Period of enrolment ranges from three months (or one full school term) to one year.
- Exchange students will hold visa subclass 500P or 571P and an *Acceptance Advice for Secondary Student Exchange (AASES)* form to enrol in a NSW school.
- The registered student exchange organisation must ensure the reciprocal arrangements. DE International regulate and monitor student organisations to ensure reciprocity.

DE International Secondary Student Exchange Program

- NSW student exchange programs may only be operated by registered student exchange organisations. A list of registered exchange organisations can be found at the Dei website.
- Some travel agents and unregistered organisations also arrange exchange programs. Some offer incentives of free travel to school staff.
- These types of exchange programs are not authorised by NSW DoE.

Telephone 1300 300 229 (then option 4)
Website deinternational.nsw.edu.au

DE International Temporary Residents Program

We manage the enrolment of dependant temporary resident students across all New South Wales government schools.

The TRP is not for international students
(the 500P & 571P student visa holders enrol through the International Student Program)

The TRP is not for groups of students or adults on visitor visas
(groups of students holding visitor visas enrol through the Study Tours Program)

Telephone	1300 300 229 (then option 1)
Email	tempvisa@det.nsw.edu.au
Website	deinternational.nsw.edu.au

Our team

Program Manager

Ross Ryan

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Ailsa Daly

Senior Customer Service Officer

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Customer Service Team

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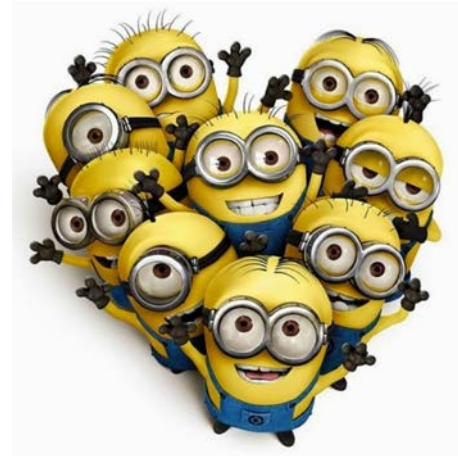
Leesa Coulstock

Renee Giacomini

Sharyn Green

Sandra Kain

Wendy Tumeth



What we do for schools and parents

- Provide advice to temporary residents and schools
We manage over 1,000 telephone and email communications each week
- Process new enrolment application forms within 5 days
- Issue *Authority to Enrol (ATE)* documents to the school
The ATE is generally issued to the end of a student's schooling in year 6 or year 12
- *Confirmation of Placements* for dependants of international students
We do this to assist dependant students obtain a visa to enter Australia
- Update our website with procedures, information sheets and visa lists for temporary resident inquiries

What we do for schools and parents

- Monitor and update visas from Department of Home Affairs (DHA) records as they expire
- Update our database for school transfers and address changes
- Prepare invoices and process education fee transactions
- Assess fee exemption applications for low income families
- Refund education fees
Where a student returns overseas, granted permanent residency, exemption granted
- Process payments to schools
- Run learning events for school staff

Temporary residents in NSW

12,263 temporary resident students are currently enrolled in NSW government schools through the Temporary Residents Program.

137 different countries represented. Main countries are:

- India 14 %
- China 9 %
- South Korea 6 %
- Philippines 5 %
- Vietnam 4%
- United Kingdom 4 %
- Mongolia 3 %



Temporary residents in NSW

1,177 government schools in NSW have temporary residents enrolled.

59 different temporary visa subclasses. Main visas are:

- 457/482 35 %
- Bridging (010-070) 28 %
- 500 11 %
- 574 5 %
- 573 3 %
- 489 3 %
- 485 3 %



Just some of our processing....

During 2017:

25,010 telephone calls

40,409 email communications

5,429 new applications received to start school

10,457 *Authority to Enrols* were issued to schools
(for new applications, visa changes & school transfers)



What is a visa?

- A visa is a document showing a person is conditionally authorised to enter or leave a territory.
- All temporary residents who travel to Australia must hold a visa.
- The Australian Department of Home Affairs (DHA) issue visas to authorise individual entry or exit of Australian borders.
- The DHA issue visas for many purposes including:
 - work
 - study
 - holiday
 - refugee
 - migration



The way the DHA issue a visa: (visa grant letter)



Australian Government
Department of Home Affairs

- 2 -

Dear [REDACTED]

We have issued you a Bridging A visa while your Student (Subsequent Entrant) (subclass 500) application is being processed.

Application status	
New Student (Subsequent Entrant) (subclass 500) application:	Received
Current Visitor visa:	Active
Bridging A visa:	Not active

When will my Bridging visa become active?

This Bridging A visa will only become active if your current visa ends before your new application has been finalised. This Bridging visa allows you to stay lawfully in Australia while your Student (Subsequent Entrant) (subclass 500) application is being processed.

Bridging A visa conditions

8101 - No work

An explanation of each condition of this Bridging A visa is included below.

You can check the conditions of your Bridging visa at any time by using the Visa Entitlement Verification Online (VEVO) service. The four-digit number presented next to each condition above is used in VEVO to identify each condition that applies to this Bridging A visa.

Planning to travel?

This Bridging visa will end if you leave Australia.

If you plan to leave Australia while on a Bridging visa, you will need to apply for a Bridging visa B (BVB): www.homeaffairs.gov.au/BVB

You will need to be granted a Bridging visa B before you depart Australia. A Bridging visa B allows you to leave and return to Australia while your Student (Subsequent Entrant) (subclass 500) application is being processed.

When does my Bridging visa end?

If your application is granted, your Bridging visa will end and your new visa will become active.

If your application is invalid, refused, withdrawn or has an outcome from a merits review decision, your Bridging visa will end after a specified period of time. To understand more about when a bridging visa ends, refer to www.homeaffairs.gov.au/bridging-visas

Bridging visa summary

Type	Bridging A visa
Status	Not Active
Name	[REDACTED]
Date of birth	[REDACTED]
Active after	Visitor ends on 15 March 2018
Travel	No Travel
	Planning to travel? Apply for a Bridging visa B: www.homeaffairs.gov.au/BVB
Bridging visa conditions	8101 - No work
Date of bridging visa grant	06 March 2018
Bridging visa grant number	2009563700007
Application ID	1305610285
Transaction reference number	EGOHIOBCIR

Bridging A visa conditions

8101 – No Work

The holder must not engage in work in Australia.

Useful links

- Check your visa details in VEVO: www.homeaffairs.gov.au/vevo
- View or update your application: www.homeaffairs.gov.au/immiaccount
- More information: www.homeaffairs.gov.au/bridging-visas

Yours sincerely

Department of Home Affairs

Sent to: svetlana@ausvisasolutions.com.au

Sent on: 6 March 2018

The way the DHA issue a visa: (VEVO printout)



Australian Government
Department of Immigration
and Border Protection

Visa Entitlement Verification Online (VEVO) Entitlement Check

This document contains the result of a Visa Entitlement Verification Online (VEVO) Entitlement Check and is valid as at Friday October 20, 2017 10:31:39 (EST) Canberra, Australia (GMT +1100).

Please note: VEVO Entitlement Checks are only current at the time conducted and should only be considered valid when received directly from the VEVO system.

Important information about VEVO

A VEVO check shows the visa status and entitlements associated with a particular visa holder, such as work or study rights.

VEVO does not provide evidence of the identity of a person. Always sight the passport or the identity document, such as ImmiCard, that was used by the visa holder for the VEVO Entitlement Check; to confirm their identity and ensure that it matches the details shown below.

Important information for employers

Non-citizens who do not have a valid visa, or the necessary work conditions associated with their visa, are not permitted to work in Australia.

If you hire or refer for work non-citizens who don't have the right to work, you face serious penalties including fines and/or imprisonment.

For more information about employing legal workers, go to: <http://www.border.gov.au/Busi/Emp/Emp/employing-legal-workers>

Want to know more about VEVO?

For more information about VEVO, go to: <http://www.border.gov.au/Busi/Visa>

Please note: visa holders are not required to have a visa label in their passport for travel to, or stay in, Australia.

Entitlement Check Result

Valid as at Friday October 20, 2017 10:31:39 (EST) Canberra, Australia (GMT +1100)

Category selected	Study entitlements
Passport / ImmiCard number	E55977297
Visa class / subclass	WA / 010
Visa grant date	12 October 2017
Location	Onshore
Study condition(s)	No limitations on study.

What's new...

Immigration name change

In December 2017, the Department of Immigration and Border Protection changed its name to the Department of Home Affairs (DHA).

New Temporary Skill Shortage visa (TSS visa subclass 482)

In April 2018, the DHA released the new Temporary Skill Shortage visa. The 482 visa will replace the 457 work visa. The 482 visa is in ERN.

Kindergarten in 2019

Now accepting Kindergarten enrolments for 2019.

If you know a temporary resident family with younger siblings starting school in 2019, please commence the application process now.

Transferring to Year 7 in 2019

Now accepting Year 7 enrolments for 2019. If you are a High School and know a temporary resident student now in Year 6 who will start at your school in 2019, please complete a transfer form or email our office.

Visa subclasses and enrolment conditions



NSW GOVERNMENT SCHOOLS

TEMPORARY RESIDENTS PROGRAM

Document title:

Visa subclasses and enrolment conditions

Description:

Conditions that apply to temporary residents, visitors, permanent residents, New Zealand citizens and Norfolk Island residents who enrol in a NSW government school.

Release date:

16 March 2018 20180316-TRP

Visa subclass	Residency status	Visa class	Visa title	Application form	Education fee	Fee type	Fee exemption	English support	Selective school	Preschool
010	Temporary (TMP)	WA	Bridging (Class A)	Does student need an Authority to Enrol before starting in any NSW government school (complete the Application form for an Authority to Enrol)	Does student pay the Temporary Residents Program education fee (refer to the Education Fee fact sheet on our webpage)	Does student pay the education fee as a temporary, student dependant or visitor visa (refer to the Education Fee fact sheet on our webpage)	Can student apply for exemption from the temporary resident education fee (for low income families in financial hardship)	Can student apply for on-arrival intensive English as an Additional Language / Dialect Support (EAL/D)	Can student attend a selective high school, agricultural high school, selective component of high school or primary school opportunity class.	Can student apply for NSW DoE preschool enrolment (contact the Early Learning Coordinator on 02 9208 8165)
020	Temporary (TMP)	WB	Bridging (Class B)							
030	Temporary (TMP)	WC	Bridging (Class C)							
040	Temporary (TMP)	WD	Bridging (Class D - prospective app)							
041	Temporary (TMP)	WD	Bridging (Class D - non applicant)							
050	Temporary (TMP)	WE	Bridging (Class E - general)							
051	Temporary (TMP)	WE	Bridging (Class E - protection visa app)							
060	Temporary (TMP)	WF	Bridging (Class F)							
070	Temporary (TMP)	WR	Bridging (Class R - removal pending)	Yes	No	n/a	n/a	Yes	No	
100	Permanent (PER)	BC	Spouse	No	No	n/a	n/a	Yes	Yes	
101	Permanent (PER)	AH	Child	No	No	n/a	n/a	Yes	Yes	

Visas change, please update me at least once a year....

This document is on the TRP webpage & lists all the visas.

The types of visa that enrol through the Temporary Residents Program

Temporary resident visa

- Children who hold a temporary resident visa
- Excluding the 500P & 571P visa

Dependants of international student visa

- Where the mother or father of the child are in Australia to study at a University, TAFE or College
- The child will be a dependant on their parents visa and will specifically hold visa subclass numbers 500, 570, 572, 573, 574, 575 or 576

The types of visa that enrol through the Temporary Residents Program

Visitor (tourist) visa

- Are short term visas issued for the purpose to holiday in Australia

Bridging visa

- Are specifically visa subclass numbers 010, 020, 030, 040, 041, 050, 051, 060, 070
- Issued where an individual has applied for another visa to remain in Australia because their current visa is about to expire, or, while DHA decides on their application

How does a bridging visa work?

- Bridging visas are a temporary resident visa issued by the DHA. Bridging visa applications require an *Authority to Enrol* (ATE).
- Bridging visas are issued where an individual has applied for another visa to remain in Australia because their current visa is about to expire.
- The bridging visa allows the individual to lawfully remain in Australia while DHA process the new visa application.
- The bridging visa only comes into effect after the current visa expires or is cancelled.
- Applying for a new visa does not mean the new visa is granted.

Case study - Bridging visa

- Mr & Mrs Jones are living in Australia with their 2 children.
- Mr Jones is sponsored to work in Australia as an IT consultant.
- Mr Jones is the primary holder of a 457 temporary work visa.
- Mrs Jones and the children are dependant holders of the 457 visa.
- The 457 was granted 31/12/2014, and will expire 31/12/2018.

Today, Mr Jones applied to the DHA for his family to become permanent residents of Australia. As part of the visa application process, the Department of Home Affairs (DHA) grant the family a bridging visa (subclass 010). The bridging visa gives the family a valid visa to remain lawfully in Australia after the 457 visa expires.

How does this change their visa status?

Case study - Bridging visa

Even though the DHA granted all family members a bridging visa (temporary visa subclass 010), the 457 visa will remain in effect.

Why?

Because the 457 does not expire until 31/12/2018.

- The bridging visa will only come into effect on 01/01/2019 (after the 457 visa expires).
- The bridging visa is *open ended* (it has no set expiry date).
- The bridging visa will expire only when a decision is made on the application for permanent residency.
- The family remain as temporary residents while the DHA assess their application for permanent residency.

Case study - Bridging visa

Say the DHA grant a permanent residency to the family on 30/11/2018:

- This is one month before the 457 was due to expire.
- The 457 will cease and the permanent resident visa will take over.
- In this case, the bridging visa did not need to come into effect.

Say the DHA grant a permanent residency to the family on 30/07/2019:

- This is seven months after the 457 visa expired.
- The bridging visa came into effect on 01/01/2019.
- The bridging visa then ceased on 30/07/2019 and the permanent resident visa took over.

Say the DHA decline the permanent residency application:

- The DHA will place an expiry date on the bridging visa.
- Mr Jones and his family will need to leave Australia or appeal the decision.

Conditions of enrolment: for all temporary residents and visitors

- Must reside lawfully in Australia with a valid visa
- Produce passport, visa or other proof of residency status documents
- Must have an *Authority to Enrol* (ATE) before commencing enrolment
- Parent must advise a change to the visa status of the student
- Parent must advise a change to the contact details of the student

Conditions of enrolment: for all temporary residents

- May enrol at their local school based on their residential address
- May apply for out of area enrolment (subject to principal approval)
- Eligible to receive EAL/D support (English as an Additional Language/Dialect)
- May be enrolled in TAFE delivered HSC VET courses
- Fee liability is subject to their visa subclass
- May be eligible to apply for a fee exemption (*subject to their visa subclass*)
- Not entitled to school student transport (*unless exempt from fees*)
- Not eligible to enrol in selective high schools or opportunity classes
- Once enrolled are entitled to the same education as Australian citizens

Conditions of enrolment: for bridging visa holders (subclass 010-070)

- Must provide evidence of their previous substantive visa
- Are subject to the conditions of their immediately previous substantive visa
- Must provide evidence of the visa that they have applied for



Conditions of enrolment: for dependants of international students (subclass 500s, 570, 572, 573, 574, 575, 576)

- Fee liability is subject to their visa subclass
- Not eligible to apply for fee exemption
- May be exempt based on parents scholarship or course – evidence to be provided



Conditions of enrolment: for visitor visa holders (subclass 600, 601, 602, 651, 676)

- Must be living with a parent or a direct relative who is over 21 years of age
- If child lives with direct relative, relative/carer form and WWCC needed
- Enrolment is subject to the agreement of the school principal
- DHA condition 8201, enrolment is restricted to 3 months (*13 school weeks*)
- Not entitled to EAL/D support or Intensive English Centre enrolment
- Not entitled to school student transport
- Not eligible to enrol in selective high schools or opportunity classes
- Not eligible to apply for an exemption due to incapacity to pay
- Not for groups or programs/tours organised by migration agents or travel agents (*refer requests for group bookings to Study Tours*)

How to find residency status

So how do you know if a student is a temporary resident, permanent resident or Australian citizen?

- The *Proof of Identity and Residency Status* document provides details of travel documents and proof of identity required of non-Australian citizens.
- The *Proof of Identity and Residency Status* document is available on the DE intranet and the Temporary Residents Program website.

What if the child was born in Australia?

A child is born in Australia, the child is:

- a. automatically an Australian citizen
- b. a temporary resident
- c. could be either permanent or temporary
- d. not sure
- e. I already know, I peeked at the next slide...



What if the child was born in Australia?

A birth certificate issued in Australia does not prove Australian citizenship or permanent residency.

A child born in Australia is:

- A **temporary resident** if neither parent is an Australian citizen or permanent resident at the time of birth. The child will hold the same temporary resident visa as the parent.
- An **Australian citizen** only if at least one parent was an Australian citizen or permanent resident at the time of the birth.
- **Not sure about a case? Please call us.**

Migration Act 1958 – Section 78

Children born in Australia

If:

- (a) a child born in Australia is a non-citizen when born; and
- (b) at the time of the birth, each of the child's parents holds a visa (other than a special purpose visa);

the child is taken to have been granted, at the time of the birth, visas of the same kind and class and on the same terms and conditions (if any) as each of those visas.


What if the child was born in Australia?

A child born in Australia to parents who are not Australian citizens or permanent residents will automatically acquire Australian citizenship on their **10th birthday** if:

- they have lived most of their life in Australia
- neither of the parents were entitled to diplomatic privileges during this time
- To obtain evidence of Australian citizenship, the family must contact the Department of Home Affairs.

Birth certificate sample

Note the place of birth of both parents

 NEW SOUTH WALES BIRTHS, DEATHS AND MARRIAGES REGISTRATION ACT 1995 BIRTH CERTIFICATE		REGISTRATION NUMBER 62584/1968 C
1 CHILD	Family Name Christian or Given Name(s) Sex Date of Birth Place of Birth	[REDACTED] Male [REDACTED] Parramatta (Parramatta District Hospital)
2 MOTHER	Family Name Maiden Family Name Christian or Given Name(s) Occupation Age Place of Birth	[REDACTED] [REDACTED] [REDACTED] 19 years Goettingen, Germany
3 FATHER	Family Name Christian or Given Name(s) Occupation Age Place of Birth	[REDACTED] [REDACTED] Labourer 22 years Sydney, NSW
4 MARRIAGE OF PARENTS	Date of Marriage Place of Marriage	10 February 1967 Parramatta, NSW
5 PREVIOUS CHILDREN OF RELATIONSHIP		Not any
6 INFORMANT(S)	Name Address	[REDACTED]
7 REGISTERING AUTHORITY	Name Date	[REDACTED]
8 ENDORSEMENT(S)		Not any

Before accepting copies, sight unaltered original. The original has a coloured background.



REGISTRY OF BIRTHS
DEATHS AND MARRIAGES

SYDNEY

11 Apr 2003

I hereby certify that this is a true copy of particulars recorded in a
Register in the State of New South Wales, in the Commonwealth of Australia

Registrar

How to find residency status

The following documents are available to Australian citizens, permanent residents and temporary residents.

These documents **DO NOT** prove evidence of residency status.

- Birth certificate
- Medicare card
- Driver's licence from an Australian state or territory
- Immunisation blue book

How to find residency status

Non-Australian citizens can be either:

1. temporary residents
2. visitor visa holders (*tourist / holiday visa*)
3. Australian permanent residents
4. New Zealand citizens



Non citizens of Australia

1. Temporary residents

- Will hold a passport from their home country or an ImmiCard
- Will hold a temporary resident visa document issued by DHA
- The *Visa subclasses and enrolment conditions* lists all temporary resident visa types
- *In these cases, an Authority to Enrol is* required to enrol in a NSW government school

Non citizens of Australia

2. Visitor visa holders

- Will hold a passport from their home country
- Will hold a visitor visa document issued by DHA
- The *Visa subclasses and enrolment conditions* lists all visitor visa types
- In these cases, an *Authority to Enrol is* required to enrol in a NSW Government school

Non citizens of Australia

3. Australian permanent residents

- Will hold a passport from their home country or an ImmiCard
- Will hold a permanent resident visa document issued by DHA
- The *Visa subclasses and enrolment conditions* lists all permanent resident visa types
- In these cases, an *Authority to Enrol* is **not** required to enrol in a NSW government school

Non citizens of Australia

4. New Zealand citizens



- Will be travelling on a New Zealand passport
- Will hold visa subclass **444** issued by DHA
- In these cases, an *Authority to Enrol* is **not** required to enrol in a NSW government school

Citizens of Australia



An Australian citizen will hold:

- an Australian passport (you must first be a permanent resident of Australia to be eligible to apply for Australian citizenship)
- a birth certificate issued in Australia and proof that at least one of the parents was an Australian citizen or permanent resident at the time of the birth
- evidence of Australian citizenship issued by the DHA

Why become an Australian citizen?

As an Australian citizen, you may:

- apply for an Australian passport and re-enter Australia freely
- vote in federal and state or territory elections, and in a referendum
- apply for work in the Australian Public Service or in the Australian Defence Force
- seek election to parliament, unless you are also a dual citizen....

Types of identification: ImmiCard

There are four types of ImmiCard:

- Evidence of Immigration Status (EIS) ImmiCard
 - Australian Migration Status (AMS) ImmiCard
 - Residence Determination (RDI) ImmiCard *
 - Permanent Resident Evidence (PRE) ImmiCard *
-
- On 1/7/2017, the DHA reduced ImmiCards from 4 down to 2 *
 - RDI and PRE ImmiCard will no longer be issued
 - RDI and PRE ImmiCards issued before 1 July 2017 are still valid

ImmiCards: Evidence of Immigration Status (EIS)

- EIS ImmiCard is issued to Illegal Maritime Arrivals who have been granted the following visas (050, 051, 070, 449, 785, 786, 790 or 866)
- The visa allows the holder to remain in the community while their immigration status remains unresolved
- Most students holding an EIS ImmiCard will have a visa that needs to enrol through the Temporary Residents Program (except the 866 visa)



ImmiCards: Australian Migration Status (AMS)

- AMS ImmiCard is issued to Refugee and Special Humanitarian Programme (RSHP) visa holders, who do not have a passport recognised by the Australian government
- AMS ImmiCard holders will generally hold visa subclass 200, 201, 202, 203, 204
- They do not require an *Authority to Enrol*



ImmiCards: Residence Determination (RDI)

- From 1 July 2017, the RDI ImmiCard will no longer be issued
- RDI ImmiCard was issued to immigration detainees accommodated in the community who are non-visaed non-citizens
- These students do not have a visa
- Students holding an RDI ImmiCard enrol through Equity Education (contact Christine Tiekle in Equity Education on 9244 5837)



ImmiCards: Permanent Resident Evidence (PRE)

- From 1 July 2017, the PRE ImmiCard will no longer be issued
- PRE ImmiCard was issued to Illegal Maritime Arrivals who have been granted a permanent resident visa
- Permanent Protection Visa Subclass 866
- Students holding a PRE ImmiCard are permanent residents
- They do not require an *Authority to Enrol*





Time for a break.....

Procedures at the school

After you identify a temporary resident, how do you enrol them?

- Temporary resident students can not commence any attendance, enrolment or visits in school until an *Authority to Enrol* is issued by the Temporary Residents Program
- There are legal and financial consequences with debt recovery where a student commences enrolment without an *Authority to Enrol*

The school advises prospective students of the enrolment process

- ✓ provide prospective students with an *Application Form for an Authority to Enrol*
- ✓ views documents to be provided with application (passport and visa)
- ✓ may inform liability for the payment of fees (*as per the visa list*)
- ✓ may inform eligibility to apply for an exemption (*as per the visa list*)
- ✓ may inform eligibility for EAL/D (*as per the visa list*)

Procedures at the school

The school:

- ✓ sights and copies the original identity & visa documents
- ✓ provides a copy of the documents to the applicant
- ✓ keeps a copy of the document in the students records
- ✓ completes Section B of the TRP application form
- ✓ returns the TRP application form to parent to send to our office or,
- ✓ posts or emails the completed TRP application form to our office

Section B is necessary. It informs the Temporary Residents Program which school is accepting the enrolment, the preferred enrolment start date and the academic year of the student.

Procedures at the school

Once the application is processed by the Temporary Residents Program, an *Authority to Enrol* will be issued to your school.

School then enters the *Authority to Enrol* and residency details into ERN.

- ERN data is used for comparison reports by TRP
- ERN data is used for new arrivals reporting
- ERN data is used by DHA under the Migration Act to locate unlawful non citizens

The temporary resident commences school from the *Authority to Enrol* start date.

Authority to Enrol sample

Authority to Enrol is emailed to your school general email account

***To do list:
Can I get
access to view
the school
email account?***



TEMPORARY RESIDENTS PROGRAM

Application: 237181
Document: TRP 02 WT

AUTHORITY TO ENROL (ATE)

This document authorises North Sydney Public School to enrol Manaha Imai for the period from 15/06/2017 to 21/12/2018.

Student details

Authority to Enrol for school name:	North Sydney Public School
Date of issue:	15 June 2017
Student name:	Manaha Imai
Application number:	237181
Date of birth:	25/03/2007
Academic year:	Enrolling in Year 5 from 15/06/2017
Residential address:	1805/55 Lavender Street Milsons Point NSW 2061

ERN student residency details

Enrolment type:	MAIN – Mainstream Enrolment
Residency status:	TMP – Temporary Visa Holder
Passport/ImmiCard number:	MJ5756081
Country of issue of passport/ImmiCard:	Japan
Visa class:	UC
Visa subclass:	457 (refer to note 6 on page 2 for help on visa subclass 500)
Visa expiry date:	15/03/2021
Authority to Enrol code:	T077785
Enrolment start date:	From 15/06/2017
Enrolment end date:	21/12/2018 (refer to note 8 & note 9 on page 2)

Enrolment conditions

Eligible to enrol in Selective High Schools, Agricultural High Schools, selective component of Comprehensive High Schools and Opportunity Classes	No
Eligible for EAL/D education (English as an Additional Language/Dialect)	Yes
Temporary resident fee payable visa (this is based on the student's current visa subclass)	Yes
Short term (between 3 months to 2 years) fee exemption granted (this is not an exemption from voluntary school contributions)	No
Eligible to apply for School Student Transport Scheme (for eligibility details, contact Transport NSW on 1800 227 774) Eligible to apply for Assisted School Travel Program (for eligibility details, contact for Assisted School Travel Program on 1300 338 278)	No

Authorising officer
Ross Ryan, Program Manager

Issuing officer
Wendy Tumeth

R Ryan

Authority to Enrol sample



TEMPORARY RESIDENTS PROGRAM

Application: 237181
Document: TRP 02 WT

School staff: What you need to know

1. If you have questions regarding this document, please contact the Temporary Residents Program by telephone on 1300 300 229 (then select option 1) or by email at tempvisa@det.nsw.edu.au.
2. Temporary residents are not eligible to enrol in Selective High Schools including Agricultural High Schools, the selective component of Comprehensive High Schools and Opportunity Classes in primary schools.
3. This *Authority to Enrol* supersedes any previous *Authority to Enrol* document issued for Manaha Imai.
4. This *Authority to Enrol* is only valid for North Sydney Public School and is not transferable to any other school.
5. If any details in the *Authority to Enrol* are incorrect, please make corrections and return the document by email to tempvisa@det.nsw.edu.au. Where required, an amended *Authority to Enrol* document will be issued.
6. Students holding visa subclass 500 can be either international students, exchange students or dependants of international students. Students enrolled through the Temporary Residents Program on visa subclass 500 are considered 'dependants of international students'. That is, the student enrolled in your school is dependant upon the parent visa. The parent is the principal holder of visa subclass 500 and is studying in a university, TAFE or college and the child is dependant on the parent visa. For ERN data entry of visa subclass 500 through the Temporary Residents Program, select **500 – Dependants of International Students with ATE (500s)**.
7. If the student transfers school in the future, the new school should complete the attached *Student Transfer Form* and return it to the Temporary Residents Program by email at tempvisa@det.nsw.edu.au. The Temporary Residents Program will issue an *Authority to Enrol* to the new school.
8. In the event the Secretary of Education terminates the enrolment of this student, the Temporary Residents Program will cancel the *Authority to Enrol* and will issue the school with a new enrolment end date. There can be no further enrolment until a new *Authority to Enrol* is issued.
9. In the event the student voluntarily terminates the enrolment, the Temporary Residents Program will cancel the *Authority to Enrol*. There can be no further enrolment unless a new application is submitted to the Temporary Residents Program and a new *Authority to Enrol* is issued.
10. The parent or guardian must provide the Temporary Residents Program with a copy of any new visa issued by the Department of Immigration and Border Protection (DIBP).
11. Manaha Imai has been approved to enrol subject to the Temporary Residents Program conditions of enrolment being met. The parent or guardian of this student has been advised in writing of the conditions of enrolment for temporary residents.



TEMPORARY RESIDENTS PROGRAM

STUDENT TRANSFER FORM

Please keep this document on file. This document can be used in the future if the temporary resident student transfers to another New South Wales government school.

If the temporary resident student transfers to another New South Wales government school, the new school should complete the document and return it to the Temporary Residents Program by email at tempvisa@det.nsw.edu.au.

The Temporary Residents Program will then issue an *Authority to Enrol* to the new school.

Details of student

Application number:	237181
Student name:	Manaha Imai
Date of birth:	25/03/2007
Current school:	North Sydney Public School

Details of new school (to be completed by the principal of the new school)

Name of new school:	
Expected start date:	
Expected academic year: (eg year 4)	
Address of student:	
Principal name:	
Principal signature:	Date:
Telephone number:	

ERN data entry

- We produced a Quick Reference Guide to assist school staff with the data entry in ERN for temporary residents.
- The document is titled *QRG - Temporary residents and visas* and is located in the ERN help index at:
<https://education.nsw.gov.au/help/platoapps/home/ern/ern-help-index>
- The document is also available from the Temporary Residents Program website under *Resources for school staff*.

Attending class without an Authority to Enrol

The advice from Legal Services Directorate:

- a temporary resident should not attend classes in school under the term of 'just visiting' unless an *Authority to Enrol* is issued. The only exception is for Study Tour Programs through DE International where an *Authority to Enrol* is not issued.
- There are legal risks if a child is allowed in class without completing the correct enrolment process.
- if no *Authority to Enrol*, then no enrolment in ERN and no class attendance.

Procedures at the school: child changes school, address or visa

If there are changes to a students enrolment details:

- School to inform TRP if the temporary resident student ceases enrolment and provide the last date of attendance in class
- School to inform TRP if the student transfers to another school
- Where possible, school informs the TRP of changes to students address details
- Where possible, school informs the TRP of changes to the students visa status

Procedures at the school: child transfers to your school

- The new school can seek verbal approval from TRP to start the student
- TRP may approve if there is a current *Authority to Enrol* on record
- School still required to provide written request for an *Authority to Enrol*
- School submits the Student Transfer Form located on TRP webpage
- TRP will then issue an *Authority to Enrol* to the new school

Procedures at the school: child transfers from year 6 to year 7

Each year the Department of Education releases guidelines for schools to administer students moving from Year 6 into a Year 7.

<https://detwww.det.nsw.edu.au/publicschoolsnsw/transition-from-year-6-to-year-7>

The primary school:

Supply the secondary school with a copy of the Year 6 student's passport, visa and the *Authority to Enrol* document. Attach this to the student's Expression of Interest (EOI).

The secondary school:

Inform Temporary Residents Program you are accepting a temporary resident student for enrolment. We will then issue you a new *Authority to Enrol for the Year 7 enrolment*.

ERN data entry:

The secondary school may receive the new *Authority to Enrol* at any time during the school year. We understand you cannot enter many details into ERN until the student starts Year 7. Please store the *Authority to Enrol* somewhere safe until you can use it.

Procedures at the school: schools at capacity

- Temporary residents may be enrolled at a school if the school can accommodate the enrolment (and subject to receiving an *Authority to Enrol*).
- If your school is at capacity, temporary residents must be referred to the next available school(s) with capacity.
- Please assist the family to locate the next available school(s) with capacity.
- This will avoid complaints to the Temporary Residents Program, complaints to the Minister and negative media coverage of the department.

Confirmation of Placements for dependants of international students

Why do parents sometimes ask you for a letter to say there is a place available for their child in your school?

- Before the DHA issue a visa to a child whose parent is an international student (the parent is studying at University, TAFE, or College), the DHA require confirmation there is a place available for the child and the education fees have been paid.
- The Temporary Residents Program issues the Confirmation of Placement to the parent to take to the DHA.
- **School must not issue letters for visa purposes or to the DHA**
- Advise the parent to contact the Temporary Residents Program.

Confirmation of Placement sample



TEMPORARY RESIDENTS PROGRAM

CONFIRMATION OF PLACEMENT IN A NEW SOUTH WALES GOVERNMENT SCHOOL

Information for overseas students

This is not a visa and does not act as an extension of your visa. To apply for a dependant student visa, please apply to the following Australian Department of Immigration and Border Protection (DIBP) office, with this form and other supporting documentation:

DIBP – «DIACOfficeLocation»

Course details

Provider: NSW Department of Education (Schools) - 005688M
Course: «COP_Course_Title»
Course start date: From «COP_Course_Start_Date» *
Course end date: «COP_Course_End_Date» *
Pre-paid course fee: \$«Cop_Prepaid_Course_Fee» **
Total course fee: \$«COP_Total_Course_Fee» (Approximate) ***

* The course start date and course end date are calculated from the course dates of the parent's CoE. They do not represent the actual enrolment dates of the student.

** The pre-paid course fee indicates the education fee paid by the student. Pre-paid course fees are allocated toward a period of enrolment only once an *Authority to Enrol* is issued.

*** The total course fee is an approximate figure only. This figure approximates the total fee payable by the student over the course date period on the parent's CoE.

Student details

Courtesy title: «Student_Salutation»
Family name: «Student_Family_Name»
Given names: «Student_Given_Name»
Gender: «Student_Gender»
Date of birth: «Student_Birth_Date»
Country of birth: «Student_Country_of_Birth»
Nationality: «Student_Nationality»
Parent details: «COP_Parent_Given_Name» «COP_Parent_Family_Name_»
(«COP_Parent_DOB»)
Comment: «COPComment»

Should statements made in the *Application form for an Authority to Enrol* later prove to be false or misleading, any decision made as a result of the application may be reversed. The *Confirmation of Placement* does not confirm enrolment in a specific school. The enrolment of the dependant student in a NSW government school will be subject to department guidelines, risk assessment outcomes and consideration of the *Application to Enrol in a NSW government school*. The NSW Department of Education reserves the right to review fees without notice. If fees are increased you will be required to pay the new fees as they are introduced.

Schools note

This letter is not an *Authority to Enrol*. Enrolment cannot commence until an *Authority to Enrol* is issued to your school from the Temporary Residents Program.

R Ryan

Ross Ryan
Program Manager
Temporary Residents Program
15 June 2017



TEMPORARY RESIDENTS PROGRAM

CONFIRMATION OF ADMISSION DEPENDANT OF AN INTERNATIONAL STUDENT

This document is to be completed by the school once the dependant student arrives in New South Wales.

- This letter is not an *Authority to Enrol*. Enrolment cannot commence until an *Authority to Enrol* is issued to your school from the Temporary Residents Program.
- This completed document must be submitted to the Temporary Residents Program along with a copy of the dependant student's passport and the dependant student's visa.
- Subject to the completion of all requirements, an *Authority to Enrol* will be issued to the school.

Student details

Application number: «Application_ID»
Family name: «Student_Family_Name»
Given name: «Student_Given_Name»
Date of birth: «Student_Birth_Date»

Family contact details

Residential address: _____

Telephone (home): _____

Telephone (work): _____

Mobile phone: _____

Email: _____

School details

School name: _____

Preferred start date ____/____/____

Academic year (eg year 4): _____

Visa subclass number: _____

A copy of the student's visa must be attached Yes

A copy of the student's passport must be attached Yes

Is the student likely to require EAL/D support Yes No

All sections of this document have been completed correctly by the applicant and I have sighted the original or a certified copy of the student's passport and visa. I have provided the applicant with certified copies of all documents required for submission to the Temporary Residents Program and I have retained copies of all documents with the student's records.

Principal name (please print) _____

Principal signature _____

Date _____

Education fee

Why does the NSW Department of Education charge an education fee for students who are temporary residents in Australia?

Education fee

The education fee was introduced to partially cover the rising costs to the NSW Department of Education of temporary residents enrolling in government schools.

The NSW Department of Education spends:

- \$15,100 per year, per full-time student in primary school classroom
- \$18,828 per year, per full-time student in high school classroom

Source: Report on Government Services 2017 (Australian Government Productivity Commission)

The Temporary Residents Program education fee represents a partial contribution to the cost of a child's education. It does not fully recover the actual cost.

Education fee

All states and territories in Australia charge fees for temporary residents, however the rate charged and the visa subclasses charged varies between states.

The education fee includes access curriculum across all key learning areas, textbook hire, student welfare and counselling services, English as an Additional Language (EAL/D) support for eligible visa holders and TAFE subjects if eligible and within the curriculum requirements.

Each school may still request voluntary school contributions and charge additional fees for certain subjects or optional extension activities from temporary residents (Section 3.1 of the policy for enrolment of non Australian citizens).

Education fee

Temporary residents and visitors

Administration fee

All fee paying categories pay the \$110 administration fee on initial enrolment

Education fee for 2018 for temporary residents

(excludes student dependents and visitors)

Years K-6	\$5,200 for 40 school weeks	or	\$2,600 for 20 school weeks
Years 7-10	\$5,200 for 40 school weeks	or	\$2,600 for 20 school weeks
Years 11-12	\$6,200 for 40 school weeks	or	\$3,100 for 20 school weeks

Education fee for 2018 for visitor visa holders

Years K-6	\$300 per school week	(\$3,900 for maximum 13 weeks)
Years 7-10	\$345 per school week	(\$4,485 for maximum 13 weeks)
Years 11-12	\$380 per school week	(\$4,940 for maximum 13 weeks)

Education fee

Dependants of international students

Visa subclass	Education sector the primary visa holder (parent) is studying	2018 & 2019 education fee for 1 year (40 school weeks)		
		Primary (years KG-6)	Junior high (years 7-10)	Senior high (years 11-12)
500 or 570	Independent ELICOS	\$9,000	\$10,000	\$11,000
500 or 572	VET sector	\$9,000	\$10,000	\$11,000
500 or 575	Non-Award sector	\$9,000	\$10,000	\$11,000
500 or 570 or 572	TAFE NSW (CRICOS Code 00591E) is the parent's current course provider	\$6,000	\$6,000	\$7,000
500 or 573	Higher education	\$6,000	\$6,000	\$7,000
500 or 574	Postgraduate Masters or Postgraduate Doctorate studying in a non NSW institution. A recipient of a scholarship that includes school fees for dependants.	\$6,000	\$6,000	\$7,000
500 or 574	Postgraduate Doctorate studying in a NSW education institution (excludes recipients of a scholarship that includes school fees for dependants).	\$110 administration fee payable. Exempt from education fee.		
500 or 576	Foreign Affairs or Defence sector	Exempt from administration fee. Exempt from education fee.		

Fee exemptions: due to visa type

- Many visas are automatically exempt from the education fee.
 - ✓ Humanitarian visas
 - ✓ Temporary protection visas
 - ✓ Medical visas
 - ✓ Regional sponsored work visas

- Check the *Visa subclasses and enrolment conditions* document for eligibility

Fee exemptions: for a low income family

- Many visa subclasses can apply for a fee exemption based on the family's low income. The exceptions are visitors, student dependants and bridging visa holders applying for a student dependant visa
- Check the *Visa subclasses and enrolment conditions* document for eligibility
- Exemption application forms available on our website or by contacting TRP
- Decisions on applications due to incapacity to pay are based on gross annual income of the family and the number of dependent children
- Periods of exemption will vary depending on the family's circumstances and visa subclass and the reason the exemption was granted

Fee exemptions: under specific circumstances

- Where the temporary resident student has a parent or step parent who is an Australian citizen or permanent resident. See information sheet on TRP website for details
- Dependants of international students who have full scholarship from the Australian government or Australian higher education institution
- Dependants of teachers on DE organised teacher exchange programs
- Other special circumstances (for example special medical cases)
- TRP will request additional evidence to support these types of fee exemptions

Visit our new website

deinternational.nsw.edu.au/trp

This link will take you directly to the Temporary Residents Program section of the DE International website.

deinternational.nsw.edu.au

This link provides content for the enrolment of students in all the DE International programs:

- Temporary Residents Program
- International Student Program
- Study Tours Program
- Secondary Student Exchange Program



Contact us



1300 300 229 (then option 1)



tempvisa@det.nsw.edu.au



deinternational.nsw.edu.au



Join our Yammer group

Search for Temporary Residents Program

Course evaluation:

Thank you for your participation in today's course.

To improve these presentations, we'll email you a short evaluation.

Thank you in advance for taking a minute to complete this.



Thank you!